R J PRESTON LTD

Throughout Canterbury Region
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Your Rural Accounting Specialists | Chartered Accountants

NEWSLETTER

September 2021

COVID-19

Again, we find ourselves in lockdown.

What does this mean for R J Preston Limited?

Lockdown four:

all working from home

Lockdown three:

Cathy, our receptionist, will be at the office manning the phones and typing the annual accounts letters which she could not do from home. Other staff will be working from home but popping into the office to get work as they need it.

At all times we will be adhering to the government regulations, and we cannot, until we get to level two, meet with clients either at the office or on farm.

Our suggestion here is if you have information you wish to drop off physically at the office is to contact the office first, make sure somebody is there and if there is somebody there then leave your information inside the front door at the bottom of the stairs, give us a call and we will collect your information in a contactless form.

If you are sending anything by mail please be advised while the postal services are working, there could be delays so information for GST and PAYE needs to be in early to give us time to process, remembering that many staff are still working from home, and it takes more time to get that information to them.

IRD

The IRD are showing some leniency for late filing of GST etc through the lockdown but again early preparation of information avoids this.

THE OFFICE

It has been a big year, firstly with moving to Xero as our accounting platform and now with a Covid lockdown on top of this. We do ask for your patience because both factors have influenced the timing of producing your annual accounts. We have endeavored to mitigate this somewhat by ensuring that our drafting staff are allocated jobs according to their experience and expertise, so the turnaround time is as short as possible. If you require a quick turnaround for a particular reason i.e., the bank requires your financial accounts, please contact Grant or myself directly so we can meet your requirements accordingly.

There are two other major changes within the office:

(1) Helen Wood, who many of you know, is retiring after 22 years of service with the firm. While we wish Helen best wishes in her well-earned retirement, we are conscious that these are big shoes to fill when looking for her replacement.

In the current employment market this could take longer than normal but we will be in contact personally with those of you that have been dealing with Helen ensuring that the transition to the staff member who will be dealing with you in the future is a smooth one.

(2) We are pleased to announce that Chathu Wattage, our computer expert, has accepted our offer of being an Associate of R J Preston Limited.

On a day-to-day basis Chathu's role will not change but with Chathu joining the management team she will be directing our software and software support for our clients making the key decisions which streamline our system going forward.

Both myself and Grant are privileged to have Chathu beside us as we see her as a very important cog in R J Preston's future. Her computer knowledge is second to none but her enthusiasm and generous nature epitomises the company motto of "we care".

In summary, stay safe, look after each other, talk to each other.

Regards,

James, Grant, Chathu and the R J Preston team