R J PRESTON LTD
Directors:
JAMES GORDON IAN COOKE
B Com, IEC Agr, CA
GRANT DAVID McCULLOCH
B Com (Hons), CA, MNZIPIM

CHARTERED ACCOUNTANTS
AUSTRALIA + NEW ZEALAND

AML Requirements

Dear Client,

Under the Anti-money Laundering and Countering Financing of Terrorism Act 2009, all accountants are legally required to collect certain information from clients. Therefore, all new and **existing clients MUST** provide identification to R J Preston Ltd. This includes proof of identification **AND** address verification.

If you have not done so already, can you please visit our office and provide us with the following options:

Please choose one option from box below to verify your identification.

- NZ or Overseas Drivers Licence - Front & Back
- New Zealand or Overseas Passport
- Firearms Licence
- New Zealand Birth Certificate

Please choose one of the acceptable options below for address verification. All address proof must be within the last 12 months and must show your physical address and not a PO Box.

- Bank account statement
- Phone, Internet, or Electricity bill
- Rates bill
- Government or government department document
- Electoral roll papers
- Insurance policy document
- Car registration notification/demand

We **MUST SIGHT ORIGINAL DOCUMENTS** and take a copy for our records. Unfortunately, we cannot accept a photo of the document that you have taken. If the original document has been emailed directly to you (e.g., from your bank, phone company or electricity provider), you are able to forward the original through to michaela@rjpreston.co.nz

If you are unable to come into our office with these documents, you can have them certified by a JP. Please post or email these certified documents through to our office.

Please contact our office and speak with Michaela (Mon-Fri) or send her an email if you have any questions or need further assistance. We appreciate your cooperation to comply with our AML policies.

Kind regards

Admin Team

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